

Phillips Board of Education Regular Board Meeting

Monday, January 20, 2020
6:00 p.m.

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Board Picture (5:55 pm)		
II.	Call to Order (Pledge of Allegiance)	Pesko	
III.	Roll Call of Board Members	Pesko	
IV.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
V.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
VI.	Administrative Reports, Committee Reports, and Conference/ Workshop Reports		
	A. Elementary Principal Report	Scholz	
	1. Students of the Month		
	B. PhMS/PHS Principal Report	Hoogland	
	1. Students of the Month		
	C. Director of Pupil Services Report	Lemke	
	1. Special Education Report		
	D. Superintendent Report	Morgan	
	1. State Superintendent (Accountability Advisory Group)		
	2. Convention Update		
	3. School Safety Grant Update		
	E. Finance Manager Report	Lehman	
	1. Quarterly Financial Report		
	F. Student Liaison Report	Roush	
	G. Policy Committee Report	Burkart	
	1. First Reading Policy #164 Board Member Compensation and Expenses		4
	H. Transportation/Facilities Committee Report	Pesko	
	I. Business Services Committee Report	Burkart	
VII.	Items for Discussion and Possible Action		
	A. Miron Construction Update	Morgan	
	B. Open Enrollment Policy Regarding Spaces for Regular and Special Education Students	Morgan	
	C. 2020-2021 School Year Calendar Approval	Hoogland	5
	D. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$9,860,000.	Morgan	6
	E. Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$9,860,000.	Morgan	

VIII.	<p>Consent Items</p> <p>A. Approval of Minutes from December 16, 2019 and January 13, 2020 Board Meetings</p> <p>B. Approval of Personnel Report</p> <p>C. Approval of Bills</p>	Pesko	7-10 11 PDF
IX.	Items for Next Board Meeting	Pesko	
X.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to:</p> <p>A. WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> • Administrative Contracts 	Pesko	
XI.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.</p>	Pesko	
XII.	Adjourn	Pesko	

1. Board members who travel in their own vehicles while engaged in recognized school duties shall be reimbursed by the District at the rate established by the IRS.
2. Board members shall receive per-meeting or annual salary reimbursement as established by the annual meeting.
3. When school duties require a Board member to be absent from his/her regular employment, he/she shall receive reimbursement as established by the annual meeting or State law (120.10).
4. Board of Education members shall also be reimbursed for expenses incurred in attending meetings sponsored by Departments of the State of Wisconsin, Administrator of Cooperative Education Service Agencies, the Wisconsin Association of School Boards, insurance seminars, and one annual meeting, per member, of a National Association. Reimbursement requires itemized voucher sworn to by the member and receipts where possible.
5. Board members will submit quarterly claims for meetings and expenses. Payments shall be made following quarterly meetings for March, June, September, and December.
6. On or before the 4th Monday in April, school board members should provide written notification that they wish to refuse to accept per meeting fee or salary that he or she is entitled to receive. The notification must be renewed annually and cannot be rescinded during the year.

Ref. *Wisconsin Statutes 120.10(4)*
Wisconsin Statutes 120.43(3)
Wisconsin Statutes 120.45

Approved:
Revised: 12/15/1997
Revised: 04/19/2010
Revised:

School District of Phillips 2020-2021

DRAFT

July 2020						
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Beginning of Quarter

6-12 Campus School Day Hours: 8:05 am - 3:30 pm



No school for students, Staff Inservice Days



No school for students & staff



Graduation: May 28, 2021



Last day of classes May 28, 2021 ~ 1 pm dismiss

* PES testing days ~

* 6-12 Open House ~ August 18, 2020

* Summer Staff Inservice ~ 6-12 Staff: 2 days PK-5 Staff: 1 day

* Total Days ~ 175 Student Days

9 Staff Inservice Days (incl 2 summer floating)

2 Staff/Parent Contact Days

186 Teacher Work Days

** School closure make up days, should we need them:

February 26, June 1, June 2

revised: 11/14/2019

INITIAL RESOLUTION AUTHORIZING GENERAL
OBLIGATION BONDS IN AN AMOUNT NOT TO
EXCEED \$9,860,000

BE IT RESOLVED by the School Board of the School District of Phillips, Price County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$9,860,000 for the public purpose of paying the cost of a school building and improvement program consisting of: construction of an addition for classrooms and expansion and renovation of the Middle/High School building to create a single K-12 campus; upgrades and site improvements; potential demolition of a portion of Phillips Elementary School; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded January 20, 2020.

Jon Pesko

District President

ATTEST:

Tracie Burkart

District Clerk

(SEAL)

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, December 16, 2019

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Fox, Halmstad, Houdek, Krog, Lind, Pesko, Rose, Willett, and Student Liaison. Administration present: Superintendent Morgan, Finance Manager Lehman, Principals Hoogland and Scholz; Director of Pupil Services Lemke. Others: Staff, students, community members, and Price Co Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Dave Scholz - PES Principal Report
 1. Students of the Month are Kalle Heikkinen (K) and Emmet Knudson (5).
 2. The Christmas Concert went well with outstanding attendance. Looking at a bus shuttle service from PHS in the future as a way to alleviate the parking issues for the concerts. Also considering having grade five students doing a video on concert etiquette to reduce noise and people leaving during the concert.
 3. The Lions Club is sponsoring a morning assembly by Paul Morning, World Jump Rope Champion on Friday, December 20th. He will be at PHS in the afternoon.
 - B. Colin Hoogland - PhMS/PHS Principal Report
 1. Students of the Month at PhMS are Kadin Slack (6), James Vollendorf (7), and Iliana Winter (8). Students of the Quarter at PHS are Ana Angelo (12) and Mara Mulligan (10).
 2. Friday, December 20th the high school is hosting a talent show, along with other activities.
 - C. Vicki Lemke and members of the pupil services team, Caroline Corbett, Rebecca Macholl, and Roni Tobias, presented the following:
 1. Changes to the Academic and Career Planning website, including updated information from Price County Labor Market and the new student career exploration program, Xello. Information from the previous Career Cruising program transferred into the new program so students did not lose their previous work.
 2. Forward Testing, ACT Aspire Testing and ACT results, including grade level results compared to the State results, advanced student results compared to the State results, and grade level trends.
 3. State Report Cards for all buildings. All buildings and the district received Meets Expectations or Exceeds Expectations for the 2018-2019 reporting year.
 4. Vicki Lemke and Roni Tobias attended the Special Education Conference in mid-November. They attended sessions on special education updates, special education law/due process, and mental health issues.
 - D. Rick Morgan - Superintendent Report
 1. Attended the statewide Redefining Ready committee meeting last Friday. The committee continues to work on a local school report card. The current state project comes with a high per student cost. Jim Lee from CESA #12

has been working with the Phillips administrative team to begin to create an alternative, less expensive version. The LCT committee will begin working alongside the administrative this spring as we work to develop a Phillips' specific report card.

2. All Board members have received an email with the resolutions through WASB that will be presented at the state convention. Paula Houdek is our delegate to the assembly and would appreciate feedback on these resolutions as she votes for our district.
3. A virtual attendee registration has been placed for the 2020 Convention for members not able to attend the conference.

E. Jessica Roush - Student Liaison Report

1. The winter sports season has started. Both boys and girls are undefeated with a 3-0 and 4-0 record. The dance team has good participation and has started performing at events. The Swim team and powerlifting teams have had their first contests. Only one Phillips student is participating in SEALs Hockey this year.
2. The band concert was last Thursday and the choir concert will be this Thursday. PHS will have a talent show on Friday, as well as the chili feed for the boys/girls double header basketball game.

F. Policy Committee Report

1. No changes will be made to Policy #151 Board Policy Development.
2. Policy #164 Board Member Compensation and Expenses has an addition of "or annual salary". Presented for first reading.
3. Policy #383 Service Animals in School will remain unchanged. A new policy will be developed to address therapy animals.
4. Policy #264 School Counselor job descriptions with the additional of "with counseling experience" added to #2 under Essential Aptitudes, Skills, Knowledge and Personal Characteristics for consistency is presented for second reading.

G. Transportation/facilities committee met and discussed:

1. Facilities: Snow removal is working well. The fab lab and business instructors are working together to combine equipment and marketing. Several teachers will be going to Eleva-Strum School District to see their business/technology program. Discussed the Eye-in-the-Sky equipment being used for other non-athletic events.
2. Transportation: Addressed the inquiry by a parent about bus routes working to be more efficient and timely. Board policy does not address time issues in regard to ridership and the Board may revisit this in the spring/summer. Construction on a bridge across County Road W this spring may require bus route changes.

H. Business services committee met and discussed:

1. Met for closed session to address technology budget and contracted hours, and Stalker Sports Floor repair options.
2. Resolution language options and referendum timeline for Spring election. Will be looking for Board members to volunteer for referendum research committee.
3. Reviewed items from transportation/facilities committee meeting
4. Reviewed and amended regular board meeting agenda.
5. Bills were reviewed.

VI. Items for Discussion and Possible Action.

- A. Megan Prestebak from Miron Construction presented a draft of the referendum communication plan including important district dates, referendum communication

strategy and planning, referendum print material deliverables, digital/online deliverables, and community engagement and events. Megan will be meeting with Rick this week to begin planning.

Resolution language options were discussed. A special meeting will be held on Monday, January 13, 2020 at 6:00 p.m. to craft language for the January 20, 2020 board meeting agenda.

- B. A draft of the 2020-2021 school-year calendar was presented to the Board. The current proposal is for school to begin on September 1, 2020 and to be done May 28, 2021 with graduation that evening. Discussion was held over having school on December 23rd and April 5th. The calendar will be presented for approval at the January Board meeting.
- VII. Consent Items - Motion (Willett/Krog) to approve all consent items. Motion carried 9-0.
- A. Approved minutes from November 25 and December 9, 2019 Board meetings.
 - B. Approved personnel report (accepted resignation from Chris Krueger, PES paraprofessional).
 - C. Approved second reading of Policy #246 School Counselor Job Descriptions.
 - D. Approved bills from November 2019 (#346668-346790 and wires) for a total of \$507,927.74.
- VIII. The next regular board meeting will be held on January 20, 2020 at 6:00 p.m.
- IX. Motion (Lind/Willett) to adjourn at 8:13 p.m. Motion carried 9-0.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
Wednesday, January 13, 2020
Phillips Middle School Learning Center

- I. Call to Order:
The meeting was called to order at 6:03 PM by President Pesko in the Phillips Middle School Learning Center. The Pledge of Allegiance was recited.

- II. Board Members Present: Burkart, Fox, Halmstad, Houdek, Pesko, and Rose.
Absent: Krog, Lind, and Willett. Administration present: Superintendent Morgan.
Also present were Megan Prestebak, Miron Construction and Brad Simonson, HSR Associates, Price County Review.

- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.

- IV. Discussion was held on the resolution language options for the January 20, 2020 agenda. Three options were considered: A) Original language including potential demolition of PES, B) Original language with wording of potential demolition of PES deleted, B&C) Original language with wording of potential demolition of PES deleted AND a second resolution to address the demolition of PES.

Motion (Burkart/Fox) to use resolution language option A with the deletion of the words, "district-wide remodeling" and have this be the only question on the ballot.
Motion carried 6-0 with roll call vote.

- V. Megan Prestebak presented an updated Referendum Communication Plan and a draft of the Referendum Information Sheet. Discussion was held on design options and referendum logo design.

- V. Motion (Fox/Burkart) to adjourn. Motion carried 6-0. Adjourn at 7:20 p.m.

Respectfully submitted,

Tracie L. Burkart, Clerk
Board of Education

**Personnel Report - Amended
December 14, 2019 - January 16, 2020**

New Hires/Transfers

Name/Position	Status	Hiring Salary	Previous Salary	Effective
Camaraya Schutte Paraprofessional (PES)	Replace Christine Krueger	\$11.56	\$11.56	1/7/2020
Gabriella Lehman Paraprofessional (PES)	Replace Erica Bockerstette	\$11.56	\$11.56	1/6/2020

Recruitment

Position	Position Status	Location	Posting Date

Resignations/Retirements

Name	Position	Resignation/ Retirement	Effective Date	Years of Service	Location
Erica Bockerstette	Elementary Paraprofessional	Resignation	December 20, 2019	4 Months	PES

FY	OBJ	FUNC	PRJ	OBJ	2019-20	2018-19	December 2019-20	December 2018-19	2019-20	2018-19
					Revised Budget	Revised Budget	Monthly Activity	Monthly Activity	FYTD Activity	FYTD %
10E	---	11----	---	UNDIFFERENTIATED CURRICULUM	1,815,675.77	1,736,470.55	138,578.37	126,115.77	736,145.05	40.54
10E	---	12----	---	REGULAR CURRICULUM	2,007,528.59	1,792,078.17	146,934.94	148,187.51	763,405.33	38.03
10E	---	13----	---	VOCATIONAL CURRICULUM	374,230.74	339,662.90	29,750.88	29,404.84	156,579.45	41.84
10E	---	14----	---	PHYSICAL CURRICULUM	175,042.00	168,290.00	13,065.95	12,044.41	70,714.01	40.40
10E	---	16----	---	CO-CURRICULAR ACTIVITIES	151,461.00	144,955.00	2,870.27	5,126.17	46,884.66	30.95
10E	---	17----	---	OTHER SPECIAL NEEDS	14,117.00	16,723.40		210.46	3,770.00	26.71
10E	---	21----	---	PUPIL SERVICES	278,458.79	242,190.73	24,255.35	16,292.56	101,738.42	36.54
10E	---	22----	---	INSTRUCTIONAL STAFF SERVICES	321,990.00	305,336.62	14,428.56	27,510.14	158,569.38	49.25
10E	---	23----	---	GENERAL ADMINISTRATION	286,627.00	265,543.00	23,123.06	20,740.12	144,016.14	50.25
10E	---	24----	---	SCHOOL BUILDING ADMINISTRATION	610,610.80	593,202.00	43,310.41	33,612.38	280,255.07	45.90
10E	---	25----	---	BUSINESS ADMINISTRATION	2,000,648.63	2,026,481.98	149,718.93	133,164.62	948,870.06	47.43
10E	---	26----	---	CENTRAL SERVICES	32,640.00	28,460.00	2,241.48	1,580.01	13,490.92	41.33
10E	---	27----	---	INSURANCE & JUDGMENTS	172,183.00	142,192.00	29,873.61	19,266	92,191.06	53.54
10E	---	28----	---	DEBT SERVICES	51,115.00	50,426.00	4,232.57	3,028.05	27,328.31	53.46
10E	---	29----	---	OTHER SUPPORT SERVICES	323,324.00	287,071.50	10,069.19	11,242.68	168,928.44	52.22
10E	---	41----	---	TRANSFERS TO ANOTHER FUND	866,000.00	866,000.00			4,624.00	0.88
10E	---	43----	---	PURCHASED INSTRUCTIONAL SERV	525,125.00	517,079.00		11,323.65		
10E	---	46----	---	OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00			321.71	35.39
Grand Expense Totals					10,008,817.32	9,524,202.85	632,453.57	579,602.63	3,718,132.03	37.15

Number of Accounts: 1382

Funds Available to the District as of December, 2019:

***** End of report *****	309,354.78
First National Bank (General Checking)	215,510.53
Local Gov't Investment Pool	4,362.75
First National Bank (Savings)	529,228.06
Total	1,500,000

Current Line of Credit Balance (\$1,500,000 max)

Total Borrowed (through 12/31/19): 0.00

EDTLOC SRC FUNC	PRJ LOC SRC	2019-20 Revised Budget	2018-19 December Monthly Activity	2019-20 FYTD Activity	2018-19 December Monthly Activity	2019-20 FYTD Activity	2018-19 FYTD %	2019-20 FYTD %
10R---	180 41800-	5,400.00						
	---	COMMUNITY SERVICE						
10R---	211 50000-	4,013,936.65	3,943,802.00	353.58	555.77	15.37	22.43	
	---	CURRENT YEAR PROPERTY TAX						
10R---	213 50000-	2,300.00	2,478.00	1,071.48	3,037.37	26.79	75.93	
	---	MOBILE HOME TAX						
10R---	249 50000-	4,000.00	4,000.00	5,314.30	1,555.00	354.29	103.67	
	---	TRANSPORTATION FEES						
10R---	264 50000-	1,500.00	1,500.00	5,434.00	5,867.00	54.34	53.34	
	---	SURPLUS NON-CAPITAL OBJECTS						
10R---	271 50000-	10,000.00	11,000.00	1,914.00	1,914.00	36.33	39.56	
	---	ADMISSIONS						
10R---	279 50000-	10,000.00	11,000.00	155.80	548.80	126.56	132.35	
	---	OTHER SCHOOL ACTIVITY INCOME						
10R---	280 50000-	8,700.00	9,000.00	869.26	1,579.01	5,000.00	19,558.87	
	---	INTEREST ON INVESTMENTS						
10R---	291 50000-		24,700.00	754.00	3,395.00	79.19	65.89	
	---	GIFTS, FUNDRAISING, CONTRIBS						
10R---	292 50000-		11,500.00	1,252.88	3,431.92	48.99	50.84	
	---	STUDENT FEES						
10R---	293 50000-	290,904.00	266,042.00	5,634.11	7,625.27			
	---	RENTALS						
10R---	345 50000-		6,462.00					
	---	OPEN ENROLLMENT WI SCH. DIST.						
10R---	515 50000-	4,385.28	4,385.00	2,097.54	2,097.54	47.83		
	---	TRANSIT OF AIDS INTER. SOURCES						
10R---	517 50000-	61,415.00	61,226.00					
	---	TRANSIT OF FEDERAL AIDS						
10R---	612 50000-	28,000.00	29,259.00					
	---	TRANSPORTATION AID						
10R---	613 50000-	3,372,389.00	3,239,871.00	848,690.00	842,359.00	39.34	39.33	
	---	LIBRARY AID						
10R---	621 50000-	114,040.00	127,032.00					
	---	EQUALIZATION AID						
10R---	630 50000-	257,908.56	210,000.00	85,970.00	83,659.00	33.33	39.84	
	---	SPECIAL PROJECT GRANTS						
10R---	650 50000-		210,000.00					
	---	SAGE AID						
10R---	660 50000-	1,640.00	1,650.00					
	---	STATE REVENUE THROUGH LOCAL						
10R---	691 50000-	14,811.00	14,811.00					
	---	COMPUTER AID						
10R---	695 50000-	575,050.00	515,352.00					
	---	Per Pupil Aid						
10R---	699 50000-	47,100.00	92,601.00					
	---	OTHER STATE REVENUE						
10R---	730 50000-	195,663.00	174,225.11	6,798.22	6,798.22	3.47		
	---	SPECIAL PROJECT GRANTS						
10R---	751 50000-	153,892.72	143,541.00	43,306.50		28.14		
	---	ESEA TITLE IA						
10R---	780 50000-	50,000.00	42,500.00					
	---	FED AID THRU STATE NOT DPI						
10R---	878 50000-				5,425.84			
	---	CAPITAL LEASES						
10R---	970 50000-		688.25					
	---	REFUND OF DISBURSEMENTS						
10R---	971 50000-	20,000.00	25,000.00	688.25	2,984.75	53.86	11.94	
	---	REFUNDS - PRIOR YR., E-RATE						
10R---	990 50000-	10,000.00	10,000.00	20.00	2,700.00	0.20	27.00	
	---	MISCELLANEOUS						
10R---	999 50000-	200.00	200.00	30.00	56.00	15.00	28.00	
	---	COPY FEES						
10----	----	9,289,435.21	8,982,997.11	1,533,555.90	1,417,841.83	16.51	15.78	
	----	GENERAL FUND						
Grand Revenue Totals		9,289,435.21	8,982,997.11	1,533,555.90	1,417,841.83	16.51	15.78	

Number of Accounts: 48

***** End of report *****